

Irish Research Council Employment Based Postgraduate Programme 2024 UCD Research & Innovation Help Pack
<p>The deadline for online submissions for applicants to the scheme is 16:00 (Irish time) 16th November 2023.</p> <p>We strongly advise you to submit the day before at the very latest as the online system often crashes on the last day of the call.</p> <p>You must work closely with your Academic Supervisor who will help you develop your application.</p> <p>*Begin your application early and 1. check your UCD supervisor is registered (search for them) and 2. check if your Employment Partner is registered. If not, register them. Then ignore the online form. Focus on and complete the MS Word indicative application form offline. When this is complete, copy and paste the data from Word document into IRC Portal, to avoid any crash or loss of data. Save regularly.</p> <p>Once your project is awarded funding, a contract will be put in place between UCD and the employment partner. A sample research agreement for the 2024 call can be found here. Please forward this to your employment mentor for reference. The document may be subject to changes should IRC Terms & Conditions be revised.</p> <p>•Employment Partner is a business, a company, a registered charity, a social, cultural, or not-for profit civic organization, a state-owned company or eligible public body with a physical operational base located in Ireland that will employ the Scholar for the duration of the award.</p> <p>•Public Body is a public service body with specific scientific or cultural infrastructure that is integral to the conduct and completion of the proposed research. Eligibility: If a public body or HEI is a research performing organisation eligible to apply independently for IRC schemes, it is not eligible to be funded as an employment partner under this scheme.</p> <p>If you have any queries, please contact UCD Research by emailing proposalsupport@ucd.ie</p>

Introduction
How to Use this Help Pack
<p>UCD Research & Innovation has developed this document to help you with your application. Due to the restrictive word counts applicable to most sections of the application form, you will not be able to cover all points listed below in your application. You must be selective and follow the advice that is relevant to your individual proposal. Likewise, this document offers a comprehensive and detailed guide to the various services available throughout UCD. You must determine which services are relevant to your proposal and integrate this information into your application accordingly.</p>
General Guidelines
<p>All applications should:</p> <ul style="list-style-type: none"> ✓ Be clear – write in plain English. ✓ Be concise – stick to the word counts. ✓ Be accurately written – proofread. ✓ Be written for a broad scientific audience or researchers not necessarily in your field. ✓ Consistent in use of terminology. ✓ Grab the assessors’ attention – present key information as soon as possible and stress the innovativeness of the work. ✓ Be confident – reflect on your skills and abilities.

- ✓ Have clearly identifiable aims and objectives.
- ✓ Demonstrate feasible projects.
- ✓ Be written with the assessment criteria in mind
- ✓ Use the language of the application form throughout e.g., aims, objectives, research question.

When working on your application, you should:

- ✓ Read carefully through all relevant call documents (application form, terms and conditions, guide for applicants etc.) before you begin.
- ✓ Determine your eligibility (Table of contents section 6 and 7 on pages 5-6).
- ✓ Register for the online system through which you will submit your application as soon as you decide to apply.
- ✓ Contact your academic supervisor and employment mentor as early as possible. The more involved these participants are in the development of your application, the stronger your proposal will be.
- ✓ Once registered on the online system, you should fill in the administrative part of the form (Tabs 1-7). Doing this at an early stage will allow you to clarify information with the Research Office, if necessary.
- ✓ When filling in this information, if you find that your academic supervisor is not registered, please ask them to contact the UCD Research Office for registration by emailing proposalsupport@ucd.ie
- ✓ Draft your application form off-line in a word-document. Ensure that you use the headings and word limits as they are found in the online form.
- ✓ Jot down initial thoughts/ideas in bullet points and then flesh these out under the appropriate headings.
- ✓ Develop a narrative and edit your application. This part of the process is time consuming, and you should produce several drafts.
- ✓ Stay within the word counts. Make every sentence relevant to the question asked. Be aware of the overall structure of the application form when preparing individual sections. Avoid unnecessary overlap but be aware that some repetition may be required to answer each section fully.
- ✓ Check your application against the selection criteria. Does your application clearly demonstrate that you have fulfilled all the criteria?
- ✓ Ask people to read your application, preferably a specialist, non-specialist and someone who can edit/proofread.
- ✓ Print off a PDF copy of your application from the online system and read through it before submitting, ensuring that all information has been copied into the form accurately.
- ✓ Run through the checklist provided below before submitting.
- ✓ Plan to submit in advance of the deadline as the system will be heavily subscribed on the final day.

Remember:

- ✓ The Assessors! This is who you are writing for. Be sympathetic to the assessors and write in a manner that is easy for them to digest. Make your application form clear, concise and to the point.
- ✓ You must understand the goals of the IRC and the specific goals associated with the Employment Based Programme and demonstrate that you are the best candidate to fulfil those goals.
- ✓ To do this, you must demonstrate excellence in four distinct areas: the research proposal, the individual researcher, the research environment and skills and career development.
- ✓ Support is available within your School and from UCD Research & Innovation – make use of it.
- ✓ Success is achievable even with the short timeframe available for the proposal preparation.

Useful Links
<p>✓ The IRC's Guide for Applicants provides helpful information. You will find it, as well as the indicative forms, on the IRC's website here.</p> <p>✓ Research and Professional Development Plan are available for each College and are provided by the UCDGraduateStudiesOffice. They provide general information on planning a research project and guidelines on professional development. The latter will be particularly useful when completing the Training and Career Development Plan section. The development plans can be used to map and monitor your development. You should mention your intention to use this document in this same section.</p> <p>✓ The UCD Transferrable Skills Portal contains details of workshops and other training opportunities.</p>

Postgraduate Evaluation Criteria & Detail <i>The 2024 evaluation criteria are in the call document on page 14</i>	Marks
1. PROJECT, including: <ul style="list-style-type: none"> ✓ Clarity and coherence of the proposed research project. ✓ Quality of the proposed research design and methodologies ✓ Feasibility of the proposed milestones, deliverables and contingency plans ✓ Consideration as to how the proposed research will advance state of the art and make a contribution to existing knowledge ✓ Plans for dissemination and knowledge exchange of the proposed research ✓ Consideration of the relevant ethical issues and sex/gender dimension 	40% (0-40)
2. APPLICANT, including: <ul style="list-style-type: none"> ✓ Track record and research potential of the applicant. ✓ Quality, significance and relevance of the applicant's key achievements, taking their personal statement into account. ✓ Match between the applicant's profile, the proposed research project and working environment ✓ Evidence of independent thinking ✓ Quality of the references provided by the academic supervisor and employment mentor 	30% (0-30)
3. ENVIRONMENT, including: <ul style="list-style-type: none"> ✓ Suitability and ability of Academic Supervisor(s), Employment Mentor to provide adequate supervision. ✓ Quality of infrastructure and facilities provided by the employment partner and host institution. ✓ Match between the applicant, academic supervisor(s), employment mentor, host institution and employment partner 	20% (0-20)
4. TRAINING AND CAREER DEVELOPMENT ASPECTS, including: <ul style="list-style-type: none"> ✓ Clarity and quality of Training and Career Development Plan ✓ Potential for the development of new research-related and transferable skills and competencies, particularly those relevant to employment outside the traditional academic sector ✓ Capacity to acquire new knowledge ✓ Clarity of thought as to how the scholarship will impact on the 	10% (0-10)

applicant's career path	
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Tab 1 – Overview
Please complete full.
Tab 2 – Primary and additional participants
Please add participants.
Tab 3 – Academic Qualifications
Research Achievements (Max. 300 words)
<p>The IRC states: <i>Please provide any additional information regarding your research achievements to date such as publications, research awards, creation of data sets and databases, conference papers, patents, excavations, public broadcasts, stage performances, creative writing, creative productions, exhibitions etc.:</i></p> <p>UCD Research & Innovation offers the following tips:</p> <ul style="list-style-type: none"> ✓ Honours/Awards. ✓ Student Projects/summer projects. ✓ Poster presentations. ✓ Giving presentations to scientific or non-scientific audiences. ✓ Contributions to relevant websites or blogs.
Work Experience (Max. 200 words)
<p>The IRC states: <i>Please include details of any relevant work experience, including voluntary work, to date. This should include employer names, job titles, nature of duties and responsibilities, as well as duration of employment.</i></p> <p>UCD Research & Innovation offers the following tips:</p> <ul style="list-style-type: none"> ✓ Reflect on what jobs you have had in the past and consider what competencies you developed. ✓ Make sure the jobs held are relevant to your goal of embarking on a masters or PhD. ✓ Link the duties and responsibilities to skills developed.
Tab 4 – Personal Statement (Max. 500 words)
<p>The IRC states: <i>The personal statement provides an opportunity for the applicant to highlight additional information that has not been provided elsewhere in the application. The topics outlined in the following bullet points should be addressed.</i></p> <ul style="list-style-type: none"> ✓ <i>Why do you wish to pursue a higher degree by research?</i> ✓ <i>Why have you proposed this research topic?</i> ✓ <i>Why do you feel there is a specific demand for the skill set that you wish to build?</i> ✓ <i>Why are you particularly suited for this research field?</i> ✓ Which of your attributes demonstrate your capability to be a good researcher e.g. motivation, commitment, thirst for knowledge? ✓ Why have you chosen an employment-based research award? <p>UCD Research & Innovation offers the following tips:</p> <ul style="list-style-type: none"> ✓ This is your opportunity to introduce yourself to the assessor and to demonstrate that you, personally, fulfil the evaluation criteria, have given due consideration to your research topic and career development and are committed to your research. ✓ Offer your personal perspective on why you chose the research topic and why you chose to pursue a research degree. ✓ Explain your motivation for applying for an employment-based scheme. Why are you particularly suited for it? ✓ Mention any previous work experience that motivated you to apply for an employment-based programme and/or that suggests that you are suitable for this scheme.

✓ Outline your future aspirations and how the research proposed, and the skills developed, will help you achieve your goals.

Tab 5 - Training and Career Development Plan (Max. 1000 words)

The IRC states: *Please highlight any additional information which has not been included elsewhere in the application, e.g.:*

- ✓ What are your career goals and how would this scholarship help you to achieve them?
- ✓ How will you go about acquiring the expert knowledge and transferable skills necessary for your professional development, e.g. technical skills, communication skills, analytical skills?
- ✓ How would this scholarship enable you to gain skills relevant to employment outside the traditional academic sector?

UCD Research & Innovation offers the following tips:

- ✓ This is an opportunity to demonstrate the excellent and broad set of skills you will acquire during your research in both the University and the employment partner and the subsequent development of your career prospects.
- ✓ Detail the skills to be acquired and developed – referring to the Description of Specialist Knowledge section under ‘Proposed research’ part
- ✓ Provide a clear training plan that accounts for **all** the skills that need to be developed and describe the elements to be undertaken. These links will prove useful:
 - o Structured PhD programme features can be found [here](#).
 - o **Training & Development Opportunities for Research Students** can be found [here](#)
 - o [The skill statement](#) by the Irish Universities Association describes the desired learning outcomes and skills that PhD students may develop during their studies.
 - o Please refer to the [VITAE Researcher Development Framework](#) to develop the necessary language around skills and career development.
- ✓ Work with your employment mentor to create a training plan for your time in the employment host.
- ✓ Describe how the training undertaken will benefit you.
- ✓ How will undertaking the degree enhance your long-term career prospects?
 - o Will you gain supervisory experience (e.g. student projects, summer projects)?
 - o Will the project provide opportunities to collaborate with researchers outside CD?
 - o How will the degree help you expand your networks and enhance career prospects?
- ✓ How will working with your potential employer enhance your long-term career prospects?
- ✓ Will skills developed be transferable to a career outside academia (project management, leadership, outreach, intersectoral, intercultural)?
 - o Will the project give you an insight into the commercial aspects of research?
 - o Outline any Industry involvement in the project/ Industrial collaborators of the research group/PI.
 - o Will completing the degree enhance your inter-sectoral mobility?
 - o The [UCDTransferrable Skills Portal](#) contains details for workshops and other training opportunities.

Tab 6 – Proposed Research

Keywords and Areas

The IRC states: *Please consult the research categorisation document available on the Irish Research Council website for further descriptions of primary area, discipline and other research areas. It can be found [here](#).* **UCD Research & Innovation advises:**

- ✓ Use key words effectively to allow the IRC to locate the most appropriate assessors for your application. The keywords should drill down to your specific research area.

Abstract (Max. 300 words)

The IRC states: *Please bear in mind this could be read by non-specialists, as well as peers, and should be written to communicate with them effectively.*

UCD Research & Innovation offers the following tips:

- ✓ Work with your Supervisor to ensure that the abstract is as informative as possible.
- ✓ Define your research area.
- ✓ Give a brief overview of the project structure – partners involved etc.
- ✓ Clearly state your hypothesis/overarching aim of research.
- ✓ Emphasise the uniqueness/innovativeness of your project.
- ✓ Briefly state how you are going to go about conducting the research.
- ✓ Include a sentence on impact and outcomes.

Details of Proposed Research (Max. 500 words)

The IRC states: *Please provide details of your proposed research, to include: aims, objectives and central research questions.*

UCD Research & Innovation offers the following tips:

- ✓ Clearly state your hypothesis/overarching aim of research and break it down to 3-5 central research questions.
- ✓ Clearly state your hypothesis/overarching aim of research and break it down to 3-5 central research questions.
- ✓ Outline your objectives – the steps you need to take to achieve your aims.
- ✓ Use the language of the question (aims, objectives, research questions) in your answer. ✓ This section should give a comprehensive overview of your project – covering **all** aims and objectives.
- ✓ Give a brief statement outlining the originality of the proposed research in terms of hypotheses/research questions addressed, novel technology/methodology and or novel applications of current technology/methodology.
- ✓ Briefly detail the nature and size of the problem you are addressing and the interdisciplinary and intersectoral aspects of the project, where relevant.

Research Design and Methodologies (Max. 500 words)

IRC states: *Please describe the research design and methodologies that will be used as part of your research project. These should be described in sufficient detail so as to demonstrate your thorough understanding of the research topic.*

UCD Research & Innovation offers the following tips:

- ✓ Seek advice and input from your supervisor on this section.
- ✓ Detail the study design – sampling strategy, justification of sample size, survey techniques, resources to be accessed, statistical analysis etc.
- ✓ Be comprehensive - outline a methodology for all your objectives however brief. ✓ Describe any novel technology/methodology and or novel applications of current technology/methodology.
- ✓ Include background/preliminary data if appropriate.
- ✓ Detail the feasibility of the research approach. Detail the risk associated with your proposed approach and outline a possible contingency plan or alternative approach, should this be required.

Research Schedule (Max.500 words)

The IRC states: Include (a) milestones and deliverables for completion of the proposed award, (b) risks that might endanger reaching these deliverables and (c) the contingency plans to be put in place to mitigate these risks.

UCD Research & Innovation offers the following tips:

- ✓ Break the project down into specific work packages, if appropriate, with specific milestones and deliverables.
- ✓ Detail the timetable for completing each work package/experiment – be realistic! You can save space here by offering an overview of the timetable and including a more detailed breakdown of the timeframe on a Gantt chart which can be uploaded later in the application.
- ✓ Allow time for the acquisition of required skills etc.

<ul style="list-style-type: none"> ✓ Include the planned schedule of meetings between yourself and your Supervisor. ✓ Outline the steps that you will take to ensure that the project adheres to the project plan and timetable. ✓ Detail the risk associated with your proposed approach and outline a possible contingency plan or alternative approach, should this be required.
Description of the Relationship of the Project to Existing Research (Max. 500 words)
<p>The IRC states: Suggest how the project will make a new contribution to knowledge. Do not provide bibliographical lists or footnotes here.</p> <p>UCD Research & Innovation offers the following tips:</p> <ul style="list-style-type: none"> ✓ Why is the project original? ✓ What are the potential outcomes and how do they relate to state-of-the-art in the research area? ✓ Outline the potential for the creation of new or advancement of knowledge and evidence of benefit to the area covered by the research. ✓ Outline any novel methods or techniques. ✓ Briefly mention any links between your research and work carried out by your Supervisor and in your School/College. Refer to UCD Staff Profiles website (Breakdown by Supervisor/PI).
Description of any Specialist Knowledge, Data, Access to Specialist Equipment/Facilities Required to Undertake the Project (Max. 500 words)
<p>The IRC states: Please describe any specialist knowledge, data, access to specialist equipment/facilities and similar that are required for successful completion of the proposed research, including but not limited to language competencies, technical skills or use of specialist software. If the relevant knowledge, data or access to specialist equipment/facilities is not already in place, details should be provided as to how it will be acquired.</p> <p>UCD Research & Innovation offers the following tips:</p> <ul style="list-style-type: none"> ✓ Describe your existing skills that will enable you to undertake the project. ✓ Describe any training you need to complete the project and develop your career. ✓ Detail the structured training courses provided in UCD and specify which ones you will undertake (see UCD Training document for full details). Ensure that you relate these back to your Description of Work and Methodology sections. ✓ Detail any formal or hands-on training you will receive from your Employment Partner. ✓ Detail where any pre-existing data that is required for your research is currently located. Outline how you will request and gain access to it. ✓ Specify the equipment and facilities that will be available to you in UCD and any agreements that might be in place for the use/allocation of time to these resources. ✓ UCD Facilities – describes the equipment/facilities available in UCD for the execution of your project. It also details the laboratory equipment that is available in UCD. If you need to use this equipment for your research, it is important that you clearly specify that the equipment is available here for your use. You should also detail the IT Resources and Library resources and collections that are available.
Plans for Dissemination and Knowledge Exchange of your research, Including Publications, Conference Attendance, Poster Presentations, Reports and Outreach Activities. Details should also be provided as to how the impact of your research will be measured (Max. 500 words)
<p>UCD Research & Innovation offers the following tips:</p> <ul style="list-style-type: none"> ✓ Outline the Dissemination Plan (see Dissemination document for assistance with this section). ✓ Outline the target audiences, dissemination media and publicity involved. ✓ Dissemination to the scientific community might involve: publications, conferences, poster presentations, reports, etc.

✓ Outreach activities might utilise the press, broadcast media, internet etc. ✓ What is the potential impact of these activities? (see [Impact](#) document for assistance with this section).
 ✓ How will these impacts be measured? (Consult UCD Library guide to bibliometrics [here](#))
 ✓ Describe the approach to be taken regarding any Intellectual Property that may arise. ✓ NovaUCD is the Technology Transfer Office for UCD which assists with the management/exploitation of any intellectual property arising. See the section on NovaUCD in the [UCD Research Support Units](#) document.

Please outline your reasons for choosing (i) the proposed Higher Education Institution, (ii) the proposed Academic Supervisor and (iii) the proposed Employment Partner and Employment Mentor for the project. (Max. 800 words)

UCD Research & Innovation offers the following tips:

(i) The proposed Higher Education Institution

✓ Demonstrate your proposed research environment in UCD and the proposed employment partner for a successful application.
 ✓ [UCD Research](#) – Write a brief description of UCD, and its track record in research funding.
 ✓ How does the project fit into the work carried out in your School/College [here](#)? Refer to List of UCD Institutes and Centres [here](#) and UCD Research & Innovation [here](#) and look for major research teams. You should include details of any programmes/centres/institutes that are relevant to your research project. This will highlight to the evaluators that there is a critical mass of researchers located in UCD in your research area, that your proposed research project will be located within one of these Centres and will benefit from the knowledge and experience already available here.
 ✓ UCD PhD students will be part of a college based [Graduate School](#) which provides advice and information to the students throughout the course of their doctoral studies.

Additional Information Available

✓ A detailed list of the UCD services available is included below but you must be selective and choose what is relevant to your research project to demonstrate the excellence of the institution without exceeding the word count.
 ✓ Students are supported outside their academic programme by a wide variety of [student Services and support](#).
 ✓ See the [UCD Research Support Units](#) document for details of the many Institutional support units that are available in UCD to assist with the implementation and management of the grant. This section should include details of the support units and how they will be able to assist with the management of your research project. For example, UCD Research & Innovation - [set up a specific Research Account for the Award](#); Bursar's Office - financial administration; assistance with Student Visas and Immigration [here](#); Research Finance Office [here](#) - Post award finance preparation of Cost Statements; Research Ethics Office [here](#) – Ethical approval; [NovaUCD](#) – Intellectual Property protection and exploitation; [IT Services](#) – IT resources and support; [CSTAR](#) – provision of statistical support; [Office of Corporate and Legal Affairs](#) – legal support. This section of your proposal should expand on the details above, using the information provided in the UCD Research Supports document.

(ii) The proposed Academic Supervisor

✓ Explain why your chosen Supervisor is suited to supervising your project. ✓ Outline a summary of the research expertise and experience of your Supervisor, their research group and School/Centre where located. Describe research projects, diversity of the secured funding, including the amount of funding, impact of the research outputs.
 ✓ Detail supervisory arrangements that will be in place. Structured PhD arrangements in UCD are outlined [here](#): Refer to *Research Programmes at UCD* [here](#) for further details.

<p>✓ Include your supervisor's record in supervising postgraduate students (number of Master students, PhD students current and supervised to completion).</p> <p>✓ How does the project fit into the work carried out by your supervisor? Refer to UCD Staff Profiles website.</p> <p>(iii) The proposed Employment Partner and Employment Mentor for the project</p> <p>✓ Explain how your proposed project fits in with the employment partner's work.</p> <p>✓ Work with your employment mentor to outline the services/equipment available in the workplace. Highlight any equipment/resources that would not be available to you in the University.</p> <p>✓ Highlight any specific training/experience you will acquire in the workplace that would not be available in the University.</p> <p>✓ Outline your mentoring arrangements and explain why your employment mentor is well suited to the project. If your mentor has experience providing this kind of support, make this clear.</p> <p>✓ Detail any schemes/supports that are in place in the employment partner to help new staff.</p>
<p>Please provide details of any proposed research trip(s) of more than four weeks' duration which you believe will be necessary for the successful completion of your project (Max. 300 words)</p>
<p>These details will be specific to each project. You may not have any trips that you need to take but do use the opportunity to list any data repositories, companies, libraries or archives that you will visit. Explain how your supervision will be maintained whilst you are away from your host institution.</p>
<p>Gantt Chart and supplementary information</p>
<p>✓ IRC State: Upload a GANTT chart to illustrate the project timelines, milestones and deliverables, in PDF format. If you have supplementary information, e.g. diagrams or a bibliography, which accompany your research proposal, there is an opportunity to upload them in PDF format. Supplementary material should ONLY include essential information required for the interpretation and understanding of the proposed research. The system will not accept any other format other than PDF.</p> <p>A Gantt chart template can be found on the UCD Research Portal here</p>
<p>Description of modifications made to the proposal if the proposal has been previously submitted, but was unsuccessful under an Irish Research Council scheme (Max. 400 words)</p>
<p>The IRC states: Please note that un-successful applicants may only re-apply to the scheme on one subsequent occasion</p>
<p>If you have commenced the course of research for which you are applying, please outline the source and duration of your funding, if in receipt of any (start/finish dates), and outline the progress made to date and include completed tasks, chapters etc. (Max. 500 words)</p>
<p>UCD Research & Innovation offers the following tips:</p> <p>✓ Include information that demonstrates: focus, ability to complete tasks in a timely fashion, ability to utilise/acquire necessary skills, feasibility of your aims/methodology/research schedule.</p> <p>✓ Outline the timeframe for work completed and link this back to your research schedule.</p> <p>✓ Detail the way in which you have worked with your supervisor (frequency of meetings, feedback etc.).</p> <p>✓ Include details of any collaborative work you have done with a wider research team, including lecturers in your department/school, other postgraduate students. Have other members of staff looked at your work, offered feedback on a paper/presentation? This is an opportunity to demonstrate an excellent research environment.</p>
<p>Tab 7 – Ethical, Sex/Gender Statements</p>
<p>Ethical Statement (Max. 500 words)</p>

UCD Research & Innovation offers the following tips:

Liaise closely with your Supervisor in the completion of this section.

Research Ethics applies to all researchers who conduct research that involves human and animal subjects.

IRC STATE: Does the research proposal outlined in this submission require approval by the relevant University/Institutional Ethics committee? Please note that a full ethical report and approval from the relevant institutional Ethics Committee should be received by the Council before activities for which ethical approval are required commence or no later than six months after the start date of the scholarship.

UCD Research & Innovation suggest sending your application to your Head of Department/School ahead of submission so that you can answer yes to the question regarding the Head of Department. Send it along with an email that gives a very brief project description and ethical statement – highlight whether you need ethical approval or not.

See [UCD Ethics Office website](#) for policies and guidelines.

Sex-Gender Dimension (Max. 500 words)

UCD Research & Innovation offers the following tips:

Read the Guidance On The Sex/Gender Dimension Statement in the IRC [2024 EBP Call Document](#) on page 11 before completing this section.

Liaise closely with your Supervisor in the completion of this section.

Discuss the sex and/or gender dimension of your proposal.

Your proposal must not necessarily have a biological sex and/or gender dimension but you need to demonstrate that you have considered whether it exists or not.

Data Management (Max. 300 words)

UCD Research & Innovation offers the following tips:

Read the IRC [Terms& Conditions](#)

Read the notes UCD Library have prepared on this topic [here](#).

Liaise closely with your Supervisor in the completion of this section.

Discuss the management of your project data.

Outline the use of UCD resources and specialists to assist your data management.

Final Checklist!

Have you demonstrated that you have worked collaboratively with your supervisor and employment partner to develop the application?

Have you registered their details correctly?

Have you completed all tabs of the application in full?

Have you stayed within the word limits?

Have you copied all the information into the online system carefully?

Have you demonstrated clearly that your proposal fulfils the evaluation criteria? Have you sent your draft application to be read by someone else not involved in the process?